



Mayor  
Elise Partin

Mayor Pro-Tem  
James E. Jenkins

Council Members  
Ann Bailey-Robinson  
Phil Carter  
Tim James

City Manager  
Tracy Hegler

Assistant City Manager  
James E. Crosland

**City of Cayce  
Regular Council Meeting  
February 2, 2021**

A Regular Council Meeting was held this evening at 6:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

### **Call to Order**

Mayor Partin called the meeting to order and Council Member Bailey-Robinson gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

### **Approval of Minutes**

Council Member James made a motion to approve the January 5, 2021 Regular Council Meeting minutes, January 19, 2021 Planning Work Session minutes and the January 27, 2021 Regular Council Meeting minutes as written. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

### **Public Comment Regarding Items on the Agenda**

No one signed up for Public Comment.

### **City Manager's Report**

Ms. Hegler stated that recently Council approved staff's recommendation to proceed with Southern Renovations building the pole building for the Utilities Department at the Compound. She stated that this project was budgeted for and the City issued a Request for Bids for the project. She stated that Council instructed her to negotiate an agreement with Southern Renovations. Ms. Hegler stated that there were some design changes made over time and there were increases in the cost of constructions supplies which led staff and Southern Renovations to agree that it would

constructions supplies which led staff and Southern Renovations to agree that it would be best moving forward to reissue the Request for Bids. She stated that staff would proceed with a new Request for Bids with the added design details and get better quotes on construction costs and then present it to Council for their consideration. Ms. Hegler stated that staff was currently interviewing applicants for the Planning Director position. She stated staff was also reviewing the on-call engineer RFP responses and was close to finalizing that as well as the RFP's for banking services for the City. She stated that staff was holding interviews with banks that week. She stated that hopefully staff would be bringing both items to Council in the coming weeks for their approval.

### **Committee Matters**

- A. Approval to Enter the following Committee Approved Minutes into the City's Record
  - Board of Zoning Appeals – October 19, 2020
  - Events Committee – November 19, 2020
  - Planning Commission – December 21, 2020

Council Member Bailey-Robinson made a motion to enter the Committee approved minutes into the record. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote.

### **Council Comments**

There were no Council comments.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangement for a sewer line project and Town of Lexington Utility Service

Mr. Crowe stated that he did not have any legal advice matters to discuss under Item. VI. A. Mayor Pro Tem Jenkins made a motion to enter into Executive Session to discuss Item VI. B. Council Member James seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Bailey-Robinson made a motion to reconvene the Regular meeting. Mayor Pro Tem Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced

that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

**Possible Actions by Council in follow up to Executive Session**

Council Member James made a motion to approve the release of the property and the sewer services agreement with the Town of Lexington and authorize the City Manager to act on behalf of the City on this matter. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

**Adjourn**

Council Member James made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:15 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy Corder, CMC, Municipal Clerk

